Adamsrill Primary School
Headteacher: Dr Increase Esoe

25th November 2028

Dear Parents and Carers,

Re: Winter Fair – Saturday 28 November 2026: Important Reminder About Children's Safety

We are very much looking forward to welcoming our families to the Winter Fair on Saturday 28 November, from 3.00pm to 5.00pm**.**

The Winter Fair is always a wonderful opportunity for our school community to come together, enjoy the festivities and support the fantastic fundraising efforts of the Friends of Adamsrill (FOA). We are grateful to the FOA volunteers for the time and effort they put into organising these special events for our children and families.

As we prepare for Saturday, I would like to remind all parents and carers of some important expectations to ensure that the event is safe and enjoyable for everyone.

Children Must Be Accompanied and Supervised

Please be reminded that **children must not attend the Winter Fair unaccompanied**. Every child must attend with a parent, carer or another responsible adult who will remain with them throughout the event.

Although the fair is taking place on school premises, it is a community event rather than a normal school session. **Parents and carers are therefore responsible for supervising their children and ensuring their safety at all times.** This responsibility does not transfer to school staff or FOA volunteers during the event.

Respecting Boundaries and Keeping Everyone Safe

It was disappointing to learn that, during the recent Halloween Ball, some children entered areas of the school building and grounds that were clearly out of bounds.

Whilst we recognise that children are naturally excited during these occasions, accessing restricted areas presents potential safety risks and places unnecessary pressure on the volunteers who work so hard to organise these events.

We therefore ask all parents and carers to ensure that their children:

- Remain under the supervision of their accompanying adult throughout the fair.
- Stay within the designated areas being used for the event.

- Do not enter classrooms, corridors, playground areas or other parts of the school that are closed to visitors.
- Follow any instructions given by event organisers regarding safety and access.

Supporting the Friends of Adamsrill

The Friends of Adamsrill generously give their time to organise events that benefit our children and enrich school life. Their role on Saturday is to run an enjoyable and successful fair, not to supervise children attending without their parents or carers.

By taking responsibility for your children's supervision and behaviour, you will be helping the FOA volunteers focus on making the event a success for everyone.

We want the Winter Fair to be a happy, welcoming and memorable occasion for our whole school community. Your cooperation will help us achieve this while keeping everyone safe.

Thank you, as always, for your understanding, support and partnership. We look forward to seeing you on Saturday!

Warmest regards,

Dr Esoe