Adamsrill Primary School
Headteacher: Dr Increase Esoe

27th November 2026

Dear Parents and Carers,

Class Christmas Parties – Thursday 17th December 2026

We are delighted to inform you that all classes will be having their Christmas parties on Thursday 17th December 2026, starting at 2.15pm. The children will enjoy light refreshments, fun party games and festive activities as we celebrate the end of a busy and successful autumn term.

To help make these celebrations enjoyable and memorable for all our children, we would welcome voluntary donations of the following items.

Suggested donations per class:

- Nut-free cupcakes (approximately 60 in total per class).
- Egg-free and nut-free cupcakes (maximum of 12 per class).
- Walkers or Hula Hoops crisps (maximum of 60 individual packets per class).
- Carrots cut into long, age-appropriate sticks.
- Ribena squash (one bottle of blackcurrant and one bottle of orange).
- Disposable plates (minimum of 33 per class).
- Disposable cups (50 per class).
- Serviettes.

The quantities listed above are the total required for each class, rather than the amount expected from individual families. To avoid unnecessary duplication and food waste, please liaise with your child's class team regarding the items you wish to donate.

Donations can be brought into school (and taken to your child's class not the school office) from **Tuesday 15th December 2026**. However, fresh and perishable items should preferably be brought in on the morning of Thursday 17th December. Any surplus donations may be returned.

Food Safety, Allergies and Dietary Requirements

The safety and well-being of all our children remain our highest priority. We therefore kindly ask parents and carers to observe the following requirements:

- Adamsrill is a nut-free school. Please do not send in any products containing nuts.
- All packaged food and drinks must be provided in their original packaging, with ingredient and allergen information clearly visible.
- Cupcakes should be shop-bought and clearly labelled with their ingredients and allergen information.

- Please only donate items from the list above and refrain from sending additional food, sweets or drinks.
- Parents and carers of children with food allergies, intolerances or specific dietary requirements should liaise with their child's class team in advance if they have any concerns.

Please remember that the children will have already had their usual school lunch, and the refreshments are intended to be a light festive treat rather than an additional meal.

Additional Information

The Christmas parties are for children only and will take place during the normal school day. Usual collection arrangements will apply.

All donations are entirely voluntary, and every child will be able to participate fully in the celebrations, regardless of whether their family makes a contribution.

Thank you for your generosity, understanding and continued cooperation. We look forward to providing our children with a joyful, inclusive, safe and memorable celebration as we approach the end of the autumn term.

Warmest regards,

Dr Esoe